

UAB Building Services Budget Reductions Impact

FY 2008/2009

As a result of the budget reductions for fiscal year 2008/2009, the UAB Building Services Department will experience a significant budget reduction. The impact of this budget shortfall means that thirty (30) Environmental Services Specialist positions will be cut for the next fiscal year. This impact will also result in a reduction in housekeeping services for private spaces for UAB campus facilities. The list of reduced housekeeping services along with the operational overview is listed below. These reduced services will become effective October 1, 2008. For more information regarding this subject, please call 934-4126.

We regret the impact of the budget reductions; however, we are excited about the expansion of our recycling program at UAB in the fall of 2008.

Building Services Operational Overview FY 2008/2009

Task and frequency schedules/checklists are being updated to reflect the following modified services:

	Public Spaces	Private Spaces/Offices
Dusting	Weekly	Monthly
Vacuuming	Weekly	Twice a month
Trash Pick-up	Daily (Monday - Friday)	3 days/week*
Proposed Recycling*	Weekly	Weekly
Carpet Shampoo	Quarterly	Annually
Floor Refinishing	Annually	Annually

* **Note:** If the building elects to participate in the expanded recycling program (beginning in the fall of 2008), recycling pick-up day will be in lieu of trash pickup on one of the three days for trash pickup.

- ❖ Routine cleaning of public spaces will continue to occur Monday – Friday with frequency of tasks as listed above. Routine cleaning of private spaces will occur on the days that trash pickup is scheduled as indicated above.
- ❖ Cleaning schedules for all areas are being updated to reflect modified services as indicated above.
- ❖ Once the expanded recycling program begins (Fall 2008), recycling containers for the program will be delivered to the central pickup location by Building Services Group Leaders/Environmental Services Specialists for pickup and emptied weekly in accordance with the proposed schedule.
- ❖ Customers requesting additional services beyond the modified schedule of tasks and frequencies will be provided on a fee for service basis.